

BIG SPRINGS VILLAGE BOARD OF TRUSTEES
SPECIAL MEETING MINUTES

March 12, 2024

Present Trustees: Van Horn, Dinkel, Everitt, and Van Zee. Absent Trustees: Farrier. Others present: Village Clerk/Treasurer, Tamera Loomis, and Deuel County Sheriff, Scott DeCoste.

The special meeting of the Board of Trustees of the Village of Big Springs, Nebraska was called to order at 7:00pm on March 12, 2024, in open and public session by Chairman Van Zee. Notice of this meeting was given in advance by posting at the Village Office, U.S. Post Office, and Community First Bank and by publication on the Village Official Website + Mobile App at bigspringsne.org, the Village's designated methods for giving notice, and delivered to members of the Board of Trustees with a copy of their Acknowledgment of Receipt and the Agenda attached to these minutes. Availability of the Agenda was communicated in advance notice. All proceedings hereafter shown were recorded while said meeting was open to the attendance of the public.

Pledge of Allegiance was recited.

Chairman Van Zee welcomed the visitors and announced the Open Meeting Law Poster posted on the wall of the meeting room with copies available from the Village Clerk if wanted.

Motion by Everitt, we approve the minutes of the February 6, 2024, meeting, seconded by Van Zee. Yea: Dinkel, Van Horn, Everitt, and Van Zee. Motion passed unanimously.

Nebraska Tourism Commission, 2024 Nebraska Passport Program, correspondence was reviewed.

Motion by Van Zee, we adopt Resolution R24-03-01 To set a late fee for all utility account payments received by the Village of Big Springs, Nebraska, after the payment due date, seconded by Everitt. Yea: Van Zee, Everitt, Van Horn, and Dinkel. Motion passed unanimously.

RESOLUTION R24-03-01

RESOLUTION TO SET A LATE FEE FOR ALL UTILITY ACCOUNT PAYMENTS RECEIVED BY THE VILLAGE OF BIG SPRINGS, NEBRASKA, AFTER THE PAYMENT DUE DATE.

WHEREAS, the Village of Big Springs, Nebraska, ("Village" hereinafter) is requires all utility payments to be received on the 10th day of each month in Big Springs Ordinance Section 7-105; and

WHEREAS, the Village Board now desires to set the late payment fee imposed on all late payments.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1

Any customer who fails to remit full payment for a utility bill by the 10th day of each calendar month shall incur a \$20.00 late fee in addition to all other charges on the customer's account.

Section 2

If the 10th day of the month falls on a weekend or holiday, then the date for imposition of the late fee shall fall to the next business day of the calendar month.

Section 3

This Resolution shall take effect April 1, 2024, for all payments due after April 1, 2024.

DATED THIS 12th DAY OF March 2024.

Motion by Van Zee, we adopt Resolution R24-03-02 To set the deposit required for all new utility customer accounts; to require the holding of all utility customer deposits until termination of all utility accounts for each customer; and to provide for disconnect and reconnect fee for all utility customers who are disconnected or reconnected to the village utility system, seconded by Dinkel. Yea: Everitt, Van Horn, Van Zee, and Dinkel. Motion passed unanimously.

RESOLUTION No: R24-03-02

RESOLUTION TO SET THE DEPOSIT REQUIRED FOR ALL NEW UTILITY CUSTOMER ACCOUNTS; TO REQUIRE THE HOLDING OF ALL UTILITY CUSTOMER DEPOSITS UNTIL TERMINATION OF ALL UTILITY ACCOUNTS FOR EACH CUSTOMER; AND TO PROVIDE FOR DISCONNECT AND RECONNECT FEES FOR ALL UTILITY CUSTOMERS WHO ARE DISCONNECTED OR RECONNECTED TO THE VILLAGE UTILITY SYSTEMS.

WHEREAS, the Village of Big Springs, Nebraska, ("Village" hereinafter) is required in Village Ordinance Section 7-103 to set a service deposit for all persons requesting utility services from the Village; and

WHEREAS, the Village Board now desires to set the deposit required for all new utility service accounts and to establish for the holding of all existing deposits currently on file in the Village records; and

WHEREAS, as required in Ordinance Section 7-105 the Village Board now desires to set the disconnect and reconnection fees imposed on customers who have water service connected or disconnected from the Village's water mains.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1

All new customers to the Village water system and Village sanitary sewer system shall be required to place a deposit of \$200.00 for all new residential utility service accounts.

All new customers to the Village water system or the Village sanitary sewer system shall be required to place a deposit of \$300.00 for all new small commercial utility service accounts.

All new customers to the Village water system or the Village sanitary sewer system shall be required to place a deposit of \$1,000.00 for all new large commercial utility service accounts.

Section 2

All deposits for services provided for in this Resolution must be paid prior to establishment of any services or connection of any premises to the Village utility systems.

Section 3

All deposits made to the Village shall be retained by the Village until the customer terminates all services from the Village and makes payment for all amounts due for such service. Upon payment of all amounts due to the Village the deposit shall be returned to the customer without payment of any interest.

If any customer's service is terminated, and payment is due to the Village at the time of termination then the Village Clerk shall apply the customer's deposit to all amounts due.

Any customer who has their deposit used by the Village Clerk to pay for amounts due to the Village for services shall be required to place another deposit with the Village to reestablish any Village service for that customer.

Section 4

Any customers who have their premises either connected or disconnected from the Village water system, whether such connection or disconnection be voluntary or involuntary, shall be charged a fee for both connection and disconnection.

The fees for connection and disconnection shall be as follows:

1. Disconnect fee: \$35.00
2. Connect fee: \$35.00

Any customer who has their service disconnected for non-payment or violation of Village regulations regarding utility utilization must pay all disconnect and connect fees prior to being connected to the Village water system.

Section 5

All utility deposits on file with the Village on the date of this Resolution shall continue to be held. Utility deposits on file with the Village on the date of this Resolution shall be held until the Village utility customers terminates all Village services.

Section 6

All prior resolutions or actions of the Village of Big Springs, or portions thereof, which are inconsistent with this Resolution are hereby repealed.

DATED THIS 12th DAY OF March 2024.

Brief department reports were heard. Law Enforcement – No painted lines on Circle Rd and parking signs need to be replaced. Library - Building bricks on the northside have been repaired. Park/Pool – Submit grant application to the Deuel County Tourism board to get signs made to point to the Veterans Memorial, Pool Park, and Depot Museum, and to repair/replace the bridges up to the springs and to put solar lights on the Big Springs South entry welcome sign. Treasurer - Big Springs Saloon, LLC is looking into having Keno which will give way for the village to be paid NCG Proceeds due them from \$339,448.37 in lottery sales that were erroneously allocated to Deuel County, those underpaid net lottery proceeds will not be distributed to the Village of Big Springs until lottery play resumes in the village.

Animal Control - Update and restructuring procedures and citations will be considered at the next regular meeting.

Motion by Van Zee, we adopt Resolution R24-03-03 Village of Big Springs Meeting Code of Conduct, seconded by Van Horn. Yea: Dinkel, Everitt, Van Horn, and Van Zee. Motion passed unanimously.

RESOLUTION No. R24-03-03

BE IT RESOLVED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF BIG SPRINGS, NEBRASKA, that:

WHEREAS, the Chairperson and Board of Trustees of the Village of Big Springs, Nebraska, deem it appropriate to adopt guidelines regarding the conduct of any persons attending a meeting of the Board of Trustees of the Village of Big Springs, Nebraska; and

WHEREAS, Nebraska Revised State Statute 84-1412 permits any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, or recording its meetings; and

WHEREAS, the Village Board of the Village of Big Springs, Nebraska, recognizes a need to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking, videotaping, televising, photographing, or recording its meetings; and

WHEREAS, such rules and regulations have been drafted and incorporated into a document entitled Village of Big Springs Meeting Code of Conduct, a copy of which is marked Exhibit A and attached hereto and made a part hereof by this reference.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Board of Trustees of the Village of Big Springs, Nebraska, hereby adopts the Village of Big Springs Meeting Code of Conduct which will apply to and govern the meetings of the Village Board of the Village of Big Springs, Nebraska.

This Resolution shall take effect and be in full force and effect April 2, 2024.

Passed and approved this 12th day of March 2024.

Exhibit A

VILLAGE OF BIG SPRINGS MEETING CODE OF CONDUCT

All members of the public, staff, and elected officials are expected to adhere to the following standards and may be subject to removal from the meeting at the discretion of the presiding officer if the Code of Conduct is violated:

1. All mobile devices should be turned off or silenced during the meeting. If you must take a phone call during a meeting, please exit the council chambers as quickly and quietly as possible.
2. If you wish to leave the meeting before it adjourns, please do so as quietly as possible. If asked to leave by the presiding officer, you are not allowed back into the meeting.
3. Individuals sitting in the public seating section, unless authorized to speak by the presiding officer, shall remain quiet during the term of the meeting so as not to disrupt the proceedings.
4. Members of the public may comment on agenda items if recognized by the presiding officer. Public comment must pertain to the agenda items being discussed.
5. No person will be permitted to address the Board more than once during discussion of a particular agenda item unless they are recognized by the presiding officer a 2nd time. This is to allow adequate time for other individual(s) to speak and to provide reasonable time for the public body to conduct business.
6. Rebuttal comments are not permitted.
7. All remarks will only be directed to the Big Springs Village Board as a body rather than to any individual elected official or any member of the staff or audience.
8. The public body is not required to respond to any comments made; although, a question from the public body may be directed toward the citizen for clarification about a point made in their statement.
9. Any derogatory comments are not acceptable. The use of profanity, vulgar language, and threatening or disruptive behavior is not allowed or tolerated and will result in forfeiting their time and being excused from the meeting.
10. Applause, booing, or other indications of support or displeasure with a speaker are not permitted.
11. All individuals are expected to treat each other with courtesy and respect. This includes, but is not limited to, speaking at an appropriate volume, not resorting to insults or name-calling, and not interrupting or speaking out of turn.

The presiding officer reserves the right to stop an individual from speaking or to have an individual removed from the meeting if he or she does not adhere to the Code of Conduct listed above, or if the individual creates a disturbance not expressly described in this document.

Motion by Van Zee, we accept Section 504 of the Rehabilitation Act of 1973 Self-Evaluation and Transition Plan as presented by the Clerk to be provided to NDED to close out CDBG 20-PP-004-2020, seconded by Everitt. Yea: Everitt, Van Horn, Van Zee, and Dinkel. Motion passed unanimously.

Motion by Van Zee, we approve the Easter Egg Hunt on Saturday, March 30th at 1pm at the swimming pool park sponsored by South Platte Junior Honor Society, seconded by Everitt. Yea: Van Horn, Van Zee, Dinkel, and Everitt. Motion passed unanimously.

Removal of liquid tar from AG Valley property was discussed, Van Zee will look into it.

Motion by Van Zee, we accept the Fiscal Year 2023 Audit completed and presented by RJ Meyer & Associates, LLC, seconded by Everitt. Yea: Dinkel, Van Zee, Van Horn, and Everitt. Motion passed unanimously.

Big Springs Charitable Foundation, President, John McClung, presented the Village Board with a letter of award on the submitted \$3,000 grant application for floor reconstruction at the Big Springs Depot Museum historic building.

Big Springs Charitable Foundation, Secretary, Alison Armstrong, presented the Village Board with copies of the 40' x 56' (12' high) park shelter and introduced Brian Armstrong as the construction contractor with general liability insurance who will hire and work with volunteers from the community to build the new shelter in the swimming pool park in place of the existing shelter.

Motion by Van Zee, we donate a Family Swimming Pool pass to the 38th Annual South Platte Penny Carnival, seconded by Everitt. Yea: Van Zee, Van Horn, Everitt, and Dinkel. Motion passed unanimously.

Motion by Everitt, we accept the Job Description for the Part-time Seasonal Maintenance Worker as presented by the Clerk, seconded by Van Horn. Yea: Van Zee, Everitt, Dinkel, and Van Horn. Motion passed unanimously.

Motion by Van Zee, we reinstate Part-time Seasonal Maintenance Worker, Juan Fraire, to work no more than 30 hours per week, beginning April 1, 2024, ending October 31, 2024, at \$1,800.00 per month, seconded by Van Horn. Yea: Dinkel, Everitt, Van Zee, and Van Horn. Motion passed unanimously.

Motion by Van Zee, we approve payment of the claims, seconded by Everitt. Yea: Everitt, Van Horn, Van Zee, and Dinkel. Motion passed unanimously.

	General	
PAYROLL	SLRY	1,666.30
ADAMS INSURANCE ADVISORS	Ins	12,850.99
BIG SPRINGS CEMETERY ASSOC	EXP	5,595.83
BIG SPRINGS LIBRARY	EXP	2,370.83
BLACK HILLS ENERGY	Gas	127.68
CENTURY LINK	PH	51.10
CFB-FBO CURTIS BROWN	RET	200.00
CHAPPELL REGISTER	Prnt/Publ	551.73
DEUEL COUNTY CLERK	Fees	34.00
DEUEL COUNTY TREASURER	Law Enforcement	8,166.66
EdwardJones	RET	150.00
IRS	Tax	260.14
NPPD	Elec	257.89
Norma VanZee	Rep/Main	137.50
OFFICE SERVICE	Ofc SUP	67.00
T.C. ENGINEERING INC	Zoning Srvs	1,275.00
U.S. Bank	SUP	281.16
U.S. Bank	Postage	12.95
	Street	
PAYROLL	SLRY	1,264.79
ADAMS INSURANCE ADVISORS	Ins	7,514.25
BIG SPRINGS EQUIPMENT	Rep/Main	17.05
BIG SPRINGS TRUCK AND TRAVEL	Fuel	269.18
CENTURY LINK	PH	61.59
IRS	Tax	453.18
JOHN DEERE FINANCIAL	Rep/Main	991.00
NPPD	Elec	972.80
	Water	
PAYROLL	SLRY	2,205.85
ADAMS INSURANCE ADVISORS	Ins	7,514.25
CENTURY LINK	PH	220.80
COMMUNITY FIRST BANK	TRF	5,267.50
IRS	Tax	585.27
MYERS CONSTRUCTION	Capital Outlay	90,053.25
NE PUBLIC HEALTH ENVIRONMENTAL LAB	Lab Testing	30.00
NE DEPT OF REVENUE	Tax	160.59
NPPD	Elec	792.91
U.S. Bank	Postage	30.75
US POSTAL SERVICE	Postage	42.58
VERIZON	PH	57.05
	Sewer	
PAYROLL	SLRY	2,205.85
ADAMS INSURANCE ADVISORS	Ins	7,514.25
BLACK HILLS ENERGY	Gas	541.31
CENTURY LINK	PH	133.43
COMMUNITY FIRST BANK	TRF	6,982.50
Century Link (Lumen)	PH	79.15
IRS	Tax	585.23
JOHN DEERE FINANCIAL	Rep/Main	39.98

NE DEPT OF REVENUE
NPPD
UNITECH
US POSTAL SERVICE
VAN ZEE HEATING AND AIR LLC
VERIZON

US POSTAL SERVICE
WASTE CONNECTIONS
WESTERN RESOURCES GROUP

PAYROLL
BLACK HILLS ENERGY
IRS
NPPD

Century Link (Lumen)
NDEE - Swimming Pools
Spic and Span Cleaners

PAYROLL
IRS

NPPD
U.S. Bank

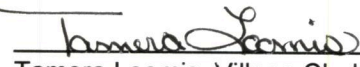
Tax	775.45
Elec	434.80
Rep/Main	1,150.00
Postage	42.58
Rep/Main	1,575.00
PH	57.06
Trash	
Postage	42.57
Trash	5,858.46
Recycling	149.50
Parks	
SLRY	114.99
Gas	40.37
Tax	41.20
Elec	142.11
Pool	
PH	64.76
Fee	40.00
SUP	7,128.00
Library	
SLRY	1,276.91
Tax	165.96
Depot Museum	
Elec	210.56
SUP	39.98

Motion by Van Zee, we adjourn, seconded by Everitt. Yea: Van Horn, Van Zee, Dinkel, and Everitt.
Motion passed unanimously and the meeting adjourned at 7:53pm.



Dan Van Zee, Board Chairman
Village of Big Springs Board of Trustees

ATTEST:



Tamera Loomis, Village Clerk

